

GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Office Maintenance – Housing Department – Payment of Rs. 1028/- to M/s. Xerox India Limited, Hyderabad towards the cost of maintenance of Xerox Machine being used in the Department – Sanction – Orders – Issued

HOUSING (OP.A2) DEPARTMENT

G.O.Rt.No 4

Dated:05.01 -2012

Read:

1. Credit invoice from M/s. Xerox India Limited, 6-3-1109, Navabharat Chambers, Raj Bhavan Road, Somajiguda, Hyderabad, In voice No. 37380 Dt .03.12.2011 for Rs.1028=00

O R D E R: -

Sanction is hereby accorded for payment of an amount of Rs.1028/- (Rupees One Thousand One Hundred and Twenty Eight Only) to M/S. Xerox India Limited, Somajiguda, Hyderabad towards the maintenance charges of Xerox Machine of the Department being used in the Department for the period from 01.11.2011 to 01.12.2011.

2. The amount sanctioned in para (1) above, shall be debited to the Head of Account “2251 Secretariat Social Services – 090 Secretariat – (12) Department of Housing – 130 Office Expenses – 132 Other Office Expenses”.
3. The Housing (Claims) Department are requested to draw and disburse the above amount to M/s. Xerox India Limited, Somajiguda, Hyderabad in the form of account payee cheque.
4. This order does not require the concurrence of Finance Department as per rules in force.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

M.JAYA PRASAD
DEPUTY SECRETARY TO GOVERNMENT

To:

M/s. Xerox India Limited,
6-3-1109, Navabharat Chambers, Raj Bhavan Road,
Somajiguda, Hyderabad. 500082

Copy to:

The Dy.P.A.O., Sectt.Branch, Hyd
Housing (Claims) Department.

S.F.

// FORWARDED : : BY ORDER //

SECTION OFFICER